

LEISURE VALLEY RANCH ACTIVITY INCOME & EXPENSES

Date: _____

ACTIVITY or AREA: _____

<u>SOURCE</u>	<u>INCOME</u>	<u>AMOUNT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL INCOME		_____

<u>PAID TO</u>	<u>EXPENSE</u>	<u>AMOUNT</u>	<u>Signature</u> <i>Signature if cash received for expense.</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

<u>Please attach all receipts</u>	TOTAL PAID OUT	_____
INCOME LESS EXPENSES		_____
		Net Profit

Requires 2 signature – unrelated individuals
Completed by: _____

Reimbursement to: _____
(Signature)

AMOUNT: _____ **CHECK:** _____ **CASH:** _____

Make 2 copies of this form. One goes to Activity Directors and one for your records.